

**BY-LAWS OF THE
BUFFALO SOLDIERS MOTORCYCLE CLUB FORT KNOX
P.O. BOX 2419
FORT KNOX, KENTUCKY 40122**

**ARTICLE I
NAME AND PURPOSE**

SECTION 1: NAME

This chapter, under "PENDING" charter from the National Association of Buffalo Soldiers & Troopers Motorcycle Club (NABSTMC), known as the Buffalo Soldiers Motorcycle Club FORT KNOX, shall be governed first by the By-laws and the Rules and Regulations of the National Association of Buffalo Soldiers & Troopers Motorcycle Club, and second, by the following by-laws.

SECTION 2: PURPOSE

The purpose of the Buffalo Soldiers Motorcycle Club Fort Knox is:

- A. To promote safe motorcycling and to educate society regarding the Buffalo Soldiers (specifically the 9th and 10th Cavalry) and their contributions to American history
- B. To be actively committed to community service within the community including, but not limited to providing services such as a soup kitchen and providing canned goods and supplies to mentally/physically challenged adults and school children.
- C. Provide educational opportunity through scholarships and other aid to under privileged, disenfranchised or otherwise needy high school seniors who are furthering their education, through an essay contest.
- D. Provide money for local and national tax-exempt charities pursuant to 501(c) (3) of the IRS, whose mission is harmonious with the Buffalo Soldiers Motorcycle Club Fort Knox
- E. To ensure that all programs offered by the Buffalo Soldiers Motorcycle Club Fort Knox are managed in accordance with the NABSTMC's policies, guidelines and standards.

The Buffalo Soldiers Motorcycle Club Fort Knox shall not, as a corporate entity, attempt to influence legislation or participate in political campaigns for public office.

No substantial part of the activities of the Buffalo Soldiers Motorcycle Club Fort Knox shall be the carrying on of the propaganda, or otherwise attempting to influence legislation, and the Buffalo Soldiers Motorcycle Club Fort Knox shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of, or in opposition to, any candidate for public office.

Notwithstanding provision of this document, the Buffalo Soldiers Motorcycle Club Fort Knox shall not carry on activities not permitted to be carried on:

- A. By an organization exempt from federal taxation under section 501(c) (3) of the Internal Revenue Code, or corresponding section of any future tax code
- B. By an organization contributions to which are deductible under section 170(c) (2) of the Internal Revenue Code, or corresponding section of any future tax code

The Buffalo Soldiers Motorcycle Club Fort Knox shall not have or issue stock or shares, and no part of the assets, income or net earnings of the Buffalo Soldiers Motorcycle Club Fort Knox shall inure to the benefit of; or be distributed to, its members, trustees, officers or any other private persons, except that the Buffalo Soldiers Motorcycle Club Fort Knox shall be authorized and empowered to pay reasonable compensation for services rendered to make payments and distributions in conformity with the purposes set forth in Article 1, Section 2 of these by-laws.

SECTION 3: Regulations.

The organization, its officers, and its members will comply with all provisions of the following regulations:

1. DODI 1000.15, Private Organizations on DOD Installations
2. DOD 5500.7R, Joint Ethics Regulation
3. AR 210-22, Private Organizations on Department of the Army Installations

SECTION 4: Funding Sources

- A. The revenue necessary to pursue the objectives of the organization shall be derived from solicitation of donations and revenue-producing activities conducted by the organization under the guidance and supervision of the Executive Board. All revenue-producing activities shall have prior approval of the Installation Commander or his designee. We understand that gambling in federal buildings is prohibited and that raffles on post have been restricted as a matter of policy.
- B. All revenue-producing activity ideas will be presented to the officers at a regular board meeting to be voted on.

ARTICLE II **DEFINITIONS**

SECTION 1: DEFINITIONS:

- A. **Member:** refers to someone who has completed all the requirements of the Buffalo Soldiers Motorcycle Club Fort Knox and is current with their dues and in good standing with both the local chapter and the national organization. The right or interest of a member shall not terminate except upon the happening of any of the following events:
 1. Death
 2. Resignation
 3. Termination of the member by the Buffalo Soldiers Motorcycle Club Fort Knox
 4. Dissolution or liquidation of the NABSTMC.
- B. **Full Member:** To become a Full Member in the Buffalo Soldiers Motorcycle Club Fort Knox, must be approved by majority vote of the chapter general membership. In addition, the individual must meet the following requirements:
 1. Must be legally licensed to operate motorcycles.
 2. Must own an insured road worthy motorcycle of at least 750 CCs.
 3. Must have fulfilled all of the chapter's probationary requirements.
- C. **Associate Member:** Associate membership should be welcomed and personnel in this category should be encouraged to train for their motorcycle license and to eventually become full members.
 1. Associate membership is available to all "significant others", to include wives, husbands,

girlfriends, boyfriends, relatives, or just friends of the chapter who for whatever reason are not eligible for "Full Membership status but want to play a role in the chapter's mission.

2. Associate Members may not vote on any club business.
3. Associates may hold appointed positions within the club or chair committees, but are not eligible for any elected officer positions within the club.
4. At no time will the total number of Associate Members exceed the total number of Full Patch Members

D. **Probate or Probie:** Refers to the individual who has applied for Full Membership but is currently going through his/her probationary period. The probationary period is 6 months. Probate's have no voting rights and are granted Full Membership status only after successfully completing their chapter's probationary period.

1. Probationary Requirements:

- a. If accepted into candidacy, the candidate will be responsible for his/her registrations fees of \$225.00, (\$25.00 Background Check, \$85.00 for Patches, \$40.00 first two months of dues, \$75.00 application fee). Associate members total is \$195.00, (\$25.00 Background Check, \$75.00 for Patches, \$20.00 first two months of dues, \$75.00 application fee).
- b. Must complete a membership application.
- c. Upon becoming a probationary member, you will be assign a sponsor
- d. New Members "Probie" will receive colors (Rocker) once they are accepted in the Chapter. When the "Probie" records 2000 miles and fulfills the six month probationary period they will receive "Center Man" patch .
- e. Must own a road ready distance motorcycle 750CC or more.
- f. Motorcyclist must be able to maintain a minimum speed of 70 mph safely.
- g. A motorcyclist of good moral character.
- h. Must educate themselves and others on the history of the Buffalo Soldiers. (Mandatory Presentations)
- i. Must actively support the club and its functions.
- j. Must complete minimum six (6) month probation period.
- k. Must attend 75% of club meetings within the six month period (two consecutive unexcused absences will be referred to the Executive board).
- l. Presentation of the Probie colors and "CENTER MAN" will be made at a club meeting or BSMC event at the discretion of the President.
- m. Must have a valid driver's license with motorcycle endorsement (Verified during application).
- n. Individuals are granted Full Membership status only after successfully completing their probationary period.
- o. Associate members will be given a complete set of Associate colors after paying initial fees of \$225.00; however they will be evaluated on their contributions to the club after six months and voted on by the full membership requiring only a simple majority for confirmation.
- p. Military members must comply with post regulations policies (minimum Basic Riding course, civilians are encourage to comply to the same standards).

E. **Sponsor:** Sponsor must ensure all information on application is filled out prior to delivery to the Secretary. Ensure the applicant is present when application is submitted and act as the point of contact between the club and the prospected member. Report to the club the status of the probationary member at each monthly meeting. Assist the probationary member with any

- issues pertaining to his/her probationary period.
- F. **Active Duty Military Members** refer to chapter members serving with the Armed Forces. A member on active duty who has been ordered to Temporary Duty (TDY) or Permanent Change of Station (PCS) in a location away from their home chapter, may retain their chapter colors/rockers. Retention of chapter colors is dependent on the member remaining in good standing with their home chapter. The member must conduct him/herself in a manner which does not bring discredit to or conflict with local chapter rules and expectations while wearing "Colors" or participating in local meetings, activities or events.
1. The home chapter is responsible for contacting the local chapter and advising the local chapter of the member's temporary residency, contact information, expected departure date, and overall conduct.
 2. The home chapter is responsible for ensuring the member maintains a "good standing" status and that their National dues are submitted annually. The member's failure to abide by the terms listed herein may, at the home chapter's request, be required to immediately return chapter colors.
 3. Members who "retire" and stay in the area may retain their home chapter colors/rockers. Members who are otherwise discharged from active duty or leaving the area may not retain their home chapter colors/rockers (will be determine case by case). Members in good standings are required to submit for membership through the transfer process (if they relocate/relocating from home chapter).
- G. **National Guard or Reserve members** may retain their home chapter colors during deployment away from their home chapter. These members are encouraged to participate with local NABSTMC chapters in the deployed areas if such chapters exist and their schedules allow.
1. The member must conduct him/herself in a manner that does not bring discredit to or conflict with the local chapter rules and expectations while wearing "colors" or participating in local meetings, activities or events.
 2. The home chapter is responsible for ensuring the member remains in "good standing" and that their National dues are submitted annually. The member's failure to abide by the terms listed herein may be required to immediately return their colors to the home chapter.
- H. **Department of Defense (DOD) Civilians** who relocate TDY or PCS will follow the same rules as active duty stated in Sections "F" above. Regular civilian members who relocate away from their home chapter may not retain their colors. These members are required to submit for membership through the transfer process.
- I. **Frontier**. The NABSTMC has seven (7) Frontiers composed of states/providences with active chapters in each state/providence. Those Frontiers are; Southeastern Frontier, Central Frontier, Pacific Frontier, Northeastern Frontier, Great Lakes Frontier, Western Frontier and International Frontier. The Buffalo Soldiers MC Fort Knox is a member of the Great Lakes Frontier

SECTION 2: Qualification and Termination.

- A. Qualification: In Good Standings refers to a Member that attends 75% of monthly club meetings.
1. Member's monthly dues have not exceeded an outstanding amount of more than 6 months.
 2. Not in Good Standings refers to a Member that doesn't attend 75% of monthly club meetings. Member's monthly dues have exceeded an outstanding amount of more than 6 months.
- B. Termination shall mean termination and removal due to the following:

1. Dishonesty in the performance of duties,
2. An act constituting a felony under applicable law
3. Material violation of the organization's code of conduct
4. Unsatisfactory performance, including failure to perform duties in an effective and professional manner
5. Material violation of the organization's policies and procedures
6. Inability to work and get along with others
7. Repeated failure to meet expected deadlines or commitments
8. Fighting

SECTION 3: Use of Emblem.

- A. The national colors, i.e. the "Logo" are the property of founder Ken Thomas and are on loan to the NABSTMC and cannot be reproduced for sale or use except in support of local NABSTMC chapters. The Logo cannot be used for T-shirts, caps, etc. for sale to the general public unless the M/C designation is not present.
 1. The complete set of "Colors" of any departing member will be surrendered to the issuing chapter upon request.
 2. The complete set of "Colors" will be displayed on a black leather vest as the only official uniform item. Said vest can contain other decorations but none on the back of the vest.
- B. The Full Members complete set of "Colors" consists of five (5) pieces:
 1. Upper rocker, dark blue felt with gold chenille letters in western font 3" high (BUFFALO).
 2. The lower rocker is the same material and color. The letters are also 3" high (SOLDIERS). The lower rocker has a lower line of letters 2" high with the word "National" for National Officers, the name of the City and State or the State where the chapter is located. For example, FLORIDA or SACRAMENTO CA.
 3. Two single letter pieces of dark blue felt and a 3" high gold chenille letter (M&C). These are arranged on either side of the Logo.
 4. The Logo is the image of the soldier with cap, gloves and saber. It is a combination of silk screen, chenille and embroidery and is the trademark of the NABSTMC
- C. The Associate Member's complete set of "Colors" contains the same Logo as the Full Member's complete set of "Colors."
 1. The upper rocker is dark blue felt with gold chenille letters 2" high (BUFFALO SOLDIERS).
 2. The lower rocker is the same material as the upper rocker and contains 2" high letters with the name of the City & State or State of the chapter.
 3. It contains the letters M/C above the City/State name
- D. Colors shall be worn in an approved fashion, e.g. sewn on a black vest or jacket in the proper arrangement. Ride patches and pins or other decoration may be worn on the front of vest or jacket, but not on the back of the vest or within the arrangement of the Colors.
- E. Members shall wear their colors when participating in all club functions
- F. Colors are never to be worn by non-members
- G. Colors are to be worn and handled with respect
- H. Wearing of the Colors is a privilege
- I. No one under the age of 18 years old can wear Buffalo Soldiers MC colors or clothing.

ARTICLE III

OFFICERS

SECTION 1: Officers.

Elected positions are as listed (President, Vice-President, Secretary, Treasure). Appointed positions are as listed (Sgt- at-Arms, Chaplain, Web Master).

- A. **President.** The President shall preside at all meetings of the Buffalo Soldiers Motorcycle Club Fort Knox. The President shall have general supervision of the affairs of the Chapter and perform all duties incidental to the office of President. The President's duties include the following:
1. Open the meeting at the time at which the chapter is to meet, by taking the chair and calling the members to order
 2. Announce the business before the Buffalo Soldiers Motorcycle Club Fort Knox in the order in which it is to be acted upon
 3. Recognize members entitled to the floor to state and to put to vote all questions which are regularly moved or necessarily arise in the course of the proceedings and to announce the result of the vote
 4. Protect the assembly from annoyance from evidently frivolous or dilatory motions by refusing to recognize them
 5. Assist in the expediting of business in every way compatible with the rights of the members, as by allowing brief remarks when non-debatable motions are pending, if he thinks it advisable
 6. Restrain the members when engaged in debate within the rules of order
 7. Enforce on all occasions the observance of order and decorum among the members, deciding all questions of order unless when in doubt he/she prefers to submit the question for the decision of the membership.
 8. Inform the membership, when necessary, or when referred to for the purpose on a point of order or practice pertinent to pending business
 9. Authenticate, by his signature, when necessary, all the acts, orders, and proceedings of the Buffalo Soldiers Motorcycle Club Fort Knox declaring its will and in all things obeying its commands

The President may sign, with the Secretary or any other proper officer of the Buffalo Soldiers Motorcycle Club Fort Knox, any deeds, mortgages, bonds, contracts or other instruments which the Buffalo Soldiers Motorcycle Club Fort Knox has authorized to be executed except in cases where the signing and execution thereof shall be expressly delegated by these by-laws and, in general, the President shall have general supervision of the affairs of the Buffalo Soldiers Motorcycle Club Fort Knox and perform all duties incidental to the office of President.

B. **Vice-President.**

The Vice-President shall perform such duties and have such authority as from time to time may be delegated by the President. The Vice-President will chair committees on special subjects as designated by the President. In the absence of the President, the Vice-President shall perform the duties designated to the President. During the absence or disability of the President, the Vice President shall exercise all the functions of the President. The Vice President shall have such powers and discharge such duties as may be assigned to him or her

from time to time by the bylaws.

C. **Treasurer and Assistant Treasurer.**

The Treasurer shall have the custody of all monies and securities of the Buffalo Soldiers Motorcycle Club Fort Knox and shall keep regular books of account and shall render to the membership in writing, at every chapter meeting, an account of all transactions undertaken as Treasurer and of the financial condition of the Buffalo Soldiers Motorcycle Club Fort Knox. The Treasurer shall give a bond for the faithful discharge of duties in such sum and with such sureties as the chapter shall determine. The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Buffalo Soldiers Motorcycle Club Fort Knox; receive and give receipts for moneys due and payable to the Buffalo Soldiers Motorcycle Club Fort Knox from any source whatsoever and deposit all such moneys in the name of the Buffalo Soldiers Motorcycle Club Fort Knox in such banks, trust companies or other depositories as shall be selected; and in general, perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to the Treasurer by the President or by the Board of Trustees.

The Assistant Treasurer, in the order designated by the President, shall perform all of the duties of the Treasurer in the absence or disability of the Treasurer, and at other times may perform such other duties as are directed by the President or the Board of Trustees. The Treasurer shall present a written financial report to the membership at each/every Buffalo Soldiers Motorcycle Club Fort Knox meeting.

D. **Secretary and Assistant Secretary.**

The Secretary is responsible for the following:

1. Keep minutes of the meetings of the National Council in one (1) or more books provided for that purpose
2. See that all notices are duly given in accordance with the provisions of these bylaws or as required by law, except for notices of special meeting of the Executive Board
3. Be custodian of the Buffalo Soldiers Motorcycle Club Fort Knox records and of the seal of the Buffalo Soldiers Motorcycle Club Fort Knox and see that the seal of the Buffalo Soldiers Motorcycle Club Fort Knox is affixed to all documents, the execution of which on behalf of the Buffalo Soldiers Motorcycle Club Fort Knox under its seal is duly authorized in accordance with the provisions of these bylaws
4. Keep a register of the post office address of each member
5. Perform all the duties incident to the office of Secretary and such other duties as from time to time may be assigned to the Secretary by the President.

The Assistant Secretary, in the order designated by the President, shall perform all of the duties of the Secretary, and at other times may perform such duties as are directed by the President. The secretary shall provide copies of annual meeting minutes and financial reports by e-mail to membership within two weeks after monthly meeting and provide hard copies of the same to all present at the next meeting.

E. **Sergeant-at-Arms.**

The Buffalo Soldiers Motorcycle Club Fort Knox Sgt-at-Arms will be asked to become totally familiar with Roberts Rules of Order and play a major role in assuring the smooth exchange of information during official meetings. The Sergeant-at-Arms will:

1. Insure that motions are acted upon correctly and will assist in all counts of votes.
2. Ensure that members are at assigned locations in a timely manner.
3. He/She will bring all meetings/events to order before introducing the President.
4. Imposing all fines as described in these bylaws

The individual appointed to this position must be a people person with unsurpassed communicative skills. He/She must also be very detailed in planning and preparation for Buffalo Soldiers Motorcycle Club Fort Knox membership rides. Most importantly the Sgt-at-Arms must serve as the "point man" identifying potential problems before they become real trouble spots, and keeping a pulse on our membership to ensure no surprises occur that could in any way tarnish our image as Buffalo Soldiers.

F. Chaplain.

The Chaplain will be responsible for much more than just the opening and closing prayers at official meetings and events. The Chaplain will be one of the first people notified in the case of the death or serious injury of any of our members or immediate family.

1. He/She will have an established plan of action that will immediately show the affected family the genuine concern of the Buffalo Soldiers Motorcycle Club Fort Knox. Flowers, cards, visits when appropriate, and phone calls for updates on the condition of the injured member will all be the responsibility of the Chaplain.
2. He/She will be responsible for notifying the other Officers as well as the general membership of all tragedies involving our members.

The Chaplain will work with the Treasurer to establish a working budget for the Chaplain's office so that flowers, cards etc., can be purchased without hesitation. A caring, effective and professional individual is required for the position of Buffalo Soldiers Motorcycle Club Fort Knox Chaplain.

G. Webmaster.

The Buffalo Soldiers Motorcycle Club Fort Knox Webmaster agrees to carry out the duties and responsibilities imposed by the Buffalo Soldiers Motorcycle Club Fort Knox President to the best of his/her abilities. He will obtain approval from the Buffalo Soldiers Motorcycle Club Fort Knox President to create and maintain the chapter website.

SECTION 2: Election and Term of Office.

Elections will be held in August 1st every two years commencing from 2012. Elected members are required to attend 75% of monthly club meetings.

SECTION 3: Removal.

Any officer elected by the Buffalo Soldiers Motorcycle Club Fort Knox may be removed for cause by a majority of the membership of the Buffalo Soldiers Motorcycle Club Fort Knox

SECTION 4: Resignation.

An officer may resign by written notice to the President. The resignation shall be effective upon receipt thereof by the President or at a subsequent time as shall be specified in the notice of resignation.

SECTION 5: Vacancies. Any vacancy occurring among the officers, however caused (including, but not limited to, death, resignation, removal, disqualification), shall be filled in the manner provided in these by-laws, or, in the absence of such provision, by a majority vote of the membership of the Buffalo Soldiers Motorcycle Club Fort Knox.

ARTICLE IV **MEETINGS**

SECTION 1: Meetings.

There shall be a regular meeting of the members and other meetings as decided upon. The Secretary will be responsible for disseminating information on any business discussions to the chapter.

- A. All meetings will be conducted in a professional, courteous manner. Colors will be worn at all meetings.
- B. Robert's Rules of Order shall govern all club matters not covered by these bylaws.
- C. The President shall chair all club meetings. If the President is not present the Vice-President shall chair the meeting. If neither the President, nor the Vice is present, the meeting should not take place.
- D. After any club or committee meeting is called to order, discussion of matters other than the motion under consideration is out of order. If no motion has been made, no discussion is appropriate.
- E. Alcoholic beverages WILL NOT be consumed during meetings AND will start on time.
- F. Any absentees are required to contact the President or Sgt-at-Arms prior to meeting and/or events.
- G. Meetings are held on the 2nd Tuesday, at 1900 of each month at a predetermined location, unless otherwise notified by President or Vice president. Times will be determined based upon the determination of the meeting location.
- H. The agenda for monthly meetings will include:
 1. The reading of the last meeting minutes
 2. A financial report that will be attached to the minutes
 3. A report of membership fees and fines

SECTION 2: Presiding Officers of Meetings of Members

Meetings of the members shall be presided over by the following officers, in order— the President, Vice-President. If neither the President, nor the Vice is present, the meeting should not take place. The Secretary of the chapter shall act as secretary of every meeting. When the Secretary is not available, the President/ Vice President may appoint a Secretary of the meeting.

SECTION 3: Record of Members

At all meetings of members, there shall be presented a complete list or record of Membership as of the record date, made and certified by the officer responsible for its preparation, and upon request therefore, any Member who has given written notice to the chapter, which request shall be made at least 10 days prior to such meeting, shall have the right to inspect such list or record at the meeting. Such list shall be evidence of the right of the persons to vote at such meetings, and all persons who appear on such list or record to be members in good standing may vote at such meeting.

SECTION 4: Transfers

Members wishing to simply transfer from one chapter to another may do so through the approval of their presidents. No National or Frontier level involvement is required. However, a "Letter of Instruction and Good Standing" must be sent from the losing chapter to the gaining chapter.

SECTION 5: Monthly Dues:

A monthly fee of \$20.00 is due at each monthly meeting for Full members and \$10.00 for Associate members. If members are unable to attend scheduled meetings, it is the responsibility of the member to contact the treasurer and make arrangement to pay all fees. Full members who are not current on monthly fees will not be able to vote on any issues during the meeting. If they are not current on fees/fines for two consecutive months, the member will be subject to immediate disciplinary actions. He / She will be asked to surrender their patch. The club will hold the patch until said fines/fines are paid. The treasurer will notify the President of any suspensions due to non-payment of fees and fines. If a member falls behind 3 months in their dues the treasure will inform the member. If no action has been made by the 4th month the President or Vice President will speak to the member. On the 6th month the member's status changes to "not in good standing" and will be asked to return his/her colors to any officer. During the suspension the member must pay all outstanding dues and fines before receiving his/her colors and returning to full fledge membership status.

SECTION 6: Refunds:

- A. If a candidate for membership leaves the club during a probationary period he/she shall receive a 1/2 refund of Colors fees.
- B. Full members, who decide to terminate membership, can do so at any time, but the club officers will ask the member to return his or her colors.
- C. Upon voluntary terminations, all terminating members are asked to clear fines and fees that are secured by a promissory note issued by the Council for property or other assets provided to the club.

The Road Captain also has the authority to impose and collect fines by classification during or after said trip. The Road Captain is in charge only to and from the designated destination. Once the group reaches its' destination, the highest ranking officer is in charge.

SECTION 9: Financial Obligation of Chapter

- A. The President and Vice President are required to attend all Frontier and National Meetings.
- B. The chapter is financially obligated for the following:
 1. Cost of hotel room. The chapter will pay for the cost of one room with the understanding that the room will be shared. If the President and Vice President elects to bring a guest, the chapter will pay each 1 half of the cost of the room.
 2. Registration fee.
 3. Mileage. The current mileage rate for the Commonwealth of Kentucky is 47cents per mile. The rate will change if and when the Commonwealth makes a change.
- C. The President and Vice President is responsible for the following:
 1. Submitting an official Buffalo Soldiers Motorcycle Club Fort Knox travel voucher
 2. Include all receipts, i.e. hotel, gas

SECTION 10: Health and Safety

- A. If a member has a medical condition and/or take any medication that may affect their ability to ride a motorcycle, they must notify the chapter.
- B. The member is required to keep on file, up-to-date contact notification information.
- C. All information given to the chapter regarding medical conditions is kept private and confidential. Access to this information is strictly limited to the officers who are directly involved in assessing your fitness to ride.

SECTION 11: President Mandatory Rides

- A. The President is authorized to designate one mandatory trip each month and one overnigher trip once a quarter. Members must be notified of the scheduled events in advance. Members who do not attend these trips will be fined one half of a month's administrative fee.
- B. Members who are unable to attend mandatory trips due to employment, illness or death will be exempt from fines. To make up for the absence, the member is required to choose another road trip and attend. The trip designated as the make-up must be approved by the road captain and the member must supply proof of attendance. The ride chosen as the make-up does not have to be the same time/distance as the missed event, but colors must be worn.

ARTICLE V

CODE OF CONDUCT/CHAIN OF COMMAND/APPEALS PROCESS

SECTION 1: Code of Conduct:

- A. Chapter business is private and will remain confidential and will not be discussed with anyone outside of the Buffalo Soldiers Motorcycle Club Fort Knox. Members and Probates are expected to behave in such a manner as to avoid discrediting or dishonoring the club, not only, but especially, when wearing colors. If there is cause to believe that a member or probate is acting in a manner unbecoming of a Buffalo Soldier, the member or probate could either be placed on suspension or expulsion from the chapter.
- B. All state and jurisdictional laws will be met by all members.
- C. At no time shall any Buffalo Soldiers Motorcycle Club Fort Knox member be associated with so-called One Percent (1%) or "Outlaw" motorcycle clubs and/or organizations. Such association shall be deemed grounds for immediate suspension and/or possible revocation of membership
- D. Reckless riding, wheelies, speeding, burning out, etc. are prohibited acts of conduct when riding as a club.
- E. Storing, dealing and partaking of drugs, marijuana, or any form of narcotics, while a member of the Buffalo Soldiers Motorcycle Club Fort Knox and while participating in all meetings and functions, are prohibited and will not be tolerated by this organization. Offenders will be suspended or terminated.
- F. If it is determined that a member, operating a motor vehicle (motorcycle or car), is intoxicated while attending functions, events and special occasions, they will be asked to surrender their vehicle and keys. The vehicle will be secured or driven by a designated driver associated with the NABSTMC. If the intoxicated member does not comply and the keys and/or vehicle have to be forcibly taken, he/she will be subject to a fine and/or asked to surrender of his/her colors.
 - 1. Intoxication is defined as being under the influence of alcohol or drugs.
 - 2. Intoxication will be carefully examined and can be determined by other club members.
 - 3. There will be no consumption of alcoholic beverages during a scheduled meeting.

- G. When riding as a club, road captains are appointed and all members will follow his/her formation and directions as planned, unless otherwise directed or instructed. There is to be no breaking of formation or deliberate acts of disobedience to the road captains, and/or the rules and guidelines for road and highway trips. If the road captain does not adhere to the directions; rules; and guidelines, for the particular ride, all members will remain in formation as a group and the problem will be addressed at the next scheduled stop by the highest ranking executive officer.

SECTION 2: Chain of Command/Chapter Suspensions:

The chain of command is the formal line of authority, communication, and responsibility within the chapter. By utilizing the chain of command, and its visible authority relationships, the principle of unity of command is maintained. Unity of command means that each subordinate reports to one and only one superior.

The chain of command for Buffalo Soldiers Motorcycle Club Fort Knox goes as follows:

- A. Chapter – Kentucky Mother Chapter Board of Trustees – Great Lakes Frontier – NABSTMC
- B. All complaints and grievances must be submitted via the chain of command.
- C. If a member is found to be in violation of the chain of command, the member will be fined and suspended based on the seriousness of the violation.
- D. Suspension rules are as follows:
 - 1. Removal of colors
 - 2. Member must continue to pay dues
 - 3. Member must continue with full chapter participation
 - 4. Voting privileges are suspended
 - 5. Fines up to 1 year's dues; depending on the violation.

SECTION 3: Appeals Process

- A. The first step in the grievance process is to raise the issue verbally to the chapter to allow the opportunity for the grievance to be resolved informally at the lowest possible level.
- B. The chapter recognizes two types of grievances: Member-to-Chapter and Chapter-to-Member
- C. An appeal is not a re-hearing of a case, but instead is an independent review of the process utilized to reach the original finding or decision.
- D. If a member believes the decision-making process of their case was in error, please note that the burden of proof will be up to them to demonstrate that the decision-making process in the original matter was flawed.
- E. The appeals process procedures are:
 - 1. If a member does not agree with the decision of their grievance at the lowest level, the member has (10) business days to submit, in writing, his appeal.
 - 2. The appeal will be reviewed by the Board of Trustees of the Kentucky Mother chapter, who in turn, has (10) business days to give their final and binding decision, in writing, to the member.
 - 3. If the member is not satisfied with the decision of the Board of Trustees, the member has (10) business days to inform the chapter and the board that they are appealing to the Great Lakes Frontier.
 - 4. It is at this point that the member must follow the appeals process defined in the Great Lakes Frontier By-laws.

ARTICLE VI
GENERAL PROVISIONS

SECTION 1: General Provisions

- A. The organization will be self-sustaining and will receive no financial assistance from any non appropriated fund instrumentality in the form of contributions, repairs, services, dividends, or other donations of money or other assets.
- B. The organization will be a non-governmental association, established and operated by individuals acting exclusively outside the scope of any official capacity as officers, employees, or agents of the Government. The organization is not established nor operated pursuant to authority vested in the Army or any official thereof.
- C. The Installation Commander or his designee may withdraw his consent for the organization to operate on the installation at any time. Consent for the organization to operate on the installation will automatically cease two years after being granted unless the organization applies for and receives revalidation within that two year period. The organization will provide the following on a routine basis (but not less than annually) to the installation commander's designee, as required by the installation commander:
 1. Minutes or summaries of chapter meetings
 2. Financial Statements
 3. Any major changes in chapter activities, membership requirements, officers, objectives, organization, constitution, bylaws, use of funds and management functions.
 4. Names, addresses, and phone numbers of officers
 5. A copy of audit reports
 6. Permission request for all fundraising events
- D. The programs and activities conducted will not prejudice or discredit the military service or any agency of the United States Government
- E. To prevent the appearance of an official sanction or support by DOD, we will not include the following in our title or letterhead:
 1. The name or seal of DOD or the acronym "DOD".
 2. The name, abbreviation or seal of any DOD Component or instrumentality.
 3. The seal, insignia or other identifying device of the local installation
 4. Any other name, abbreviation, seal, logo, insignia, or the like used by any DOD Component to identify any of its programs, locations, or activities.
- F. The organization will not compete with any appropriated or non appropriated fund activity that offers similar programs or services
- G. The organization will neither propagate extremist activities nor advocate violence against others or the violent overthrow of the Government
- H. The programs and activities conducted will not prejudice or discredit the military service or any agency of the United States Government. The organization will neither propagate extremist activities nor advocate violence against others or the violent overthrow of the Government
- I. The property of this organization shall be accounted for by the Treasurer in accordance with generally accepted accounting principles. Should this organization either dissolve or cease to be allowed to operate on Ft. Knox, Kentucky, the organization's property will be donated or be discarded
- J. In no event shall the United States Government be held liable, in fact or in spirit, for any actions taken or indebtedness incurred by the Association or the members of the Association

- K. The organizations activities will not seek to deprive individuals of their civil rights. This organization agrees to reimburse the Army for utility expenses (unless use is incidental).
- L. In no event shall the United States Government be held liable, in fact or in spirit, for any actions taken or indebtedness incurred by the Association or the members of the Association

ARTICLE VII
DISSOLUTION

SECTION 1: Dissolution.

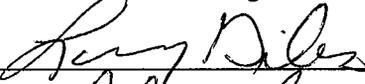
Upon dissolution of the organization by an affirmative vote of a majority of the General Membership, without any provision to meet again in the future, the funds in the treasury at the time shall be used to meet any outstanding debts, liabilities, or obligations. The balance will be disposed of as determined by the membership with the proviso that members can only dispose of the assets in a manner consistent with the purposes of the organization for which the funds were raised initially. No part of the remaining assets may be used as income to the members. This liquidation may result in a personal liability on the part of individual members. In the event that organization liabilities exceed organization assets, individual members will be personally liable for his or her pro rata share of the chapter's outstanding liabilities.

ARTICLE VIII
AMENDMENTS

SECTION 1: Amendments

Changes to these By-Laws shall be accomplished through an "Amendment". Proposed Amendments shall initially be presented to the By-laws Committee for approval who, in turn, will forward the proposed Amendments to the membership for their approval. An Amendment requires approval by a majority vote of the membership. New Amendments shall be recorded in the Monthly Meeting Minutes. All proposed Amendments must reference the Article and Section to be amended.

These bylaws were approved by the Executive Board at a regular meeting held on 8/28/2012.
In witness, whereof, the following officers affix their signature.

President: 

Vice President: 

Secretary: 

Treasurer: 

Acceptance Agreement of the NABSTMC and BSMC FORT KNOX By-Laws

I, _____, if voted in as a Full member/ Associate, and once I begin to wear the NABSTMC Colors (consisting of 5 pieces: Upper rocker, dark blue felt with gold chenille letters `BUFFALO`. The lower rocker is the same material and color with the letters `SOLDIERS`. The lower rocker has a lower line of letters with the name of the state the chapter is based in. Two single letter pieces dark blue felt gold chenille letter `M & C`. These are arranged on either side of the center piece. The center piece is the image of the soldier with cap, gloves and saber. It is a combination of silk screen, chenille and embroidery and is the trademark of the NABSTMC, will abide by and adhere to all rules, regulations, policies and standards set forth by the NABSTMC, the Great Lakes Frontier, and the Kentucky chapter.

If for any reason I, _____ lose my membership by unanimous vote by any executive board of the NABSTMC or The Buffalo Soldiers MC Fort Knox chapter or in the event of my resignation of my own freewill and accord, I will without duress or hesitation return the Colors to the President of the Fort Knox chapter immediately.

I fully understand that the Colors are the property of the NABSTMC and the Buffalo Soldiers MC Fort Knox Chapter. The Colors are not mine to keep but to wear as a representative of the organization as long as I am a member. I also understand that legal action can and will be used to retrieve Colors if I do not fulfill my obligation or adhere to my promise to return them.

Signature: _____

Date: _____