

CHARTER & BY-LAWS OF THE *Detrick Road Warriors*

CHARTER

ARTICLE I Name & Authority

The name of this organization shall be the *Detrick Road Warriors*. They shall have the authority to operate on *Fort Detrick, MD* only with the consent of the installation commander. Operation depends on compliance with the requirements & conditions of this charter, U.S. Army instructions, installation instructions, state laws & associated by-laws & all applicable directives & policies.

ARTICLE II Purpose, Goals & Objectives

PURPOSE: To establish & maintain a spirit of comradeship & esprit de corps that will enhance the prestige of all motorcycle riders, encourage on-going rider education & skills development & reduce the potential of motorcycle mishaps. Set an example for all personnel according to the standards, traditions & customs of the U.S. Army. To operate & conduct itself in a manner that provides equal opportunity & treatment for all motorcyclists.

GOALS:

1. The *Detrick Road Warriors* will seek to improve morale, promote rider awareness & skills improvement. The *Detrick Road Warriors* will seek to enhance the installation & local community relationship through community service efforts & events by unifying & combining the unique & individual talents of the *Detrick Road Warriors* members.
2. Each member is encouraged to actively participate, to support the objectives of the *Detrick Road Warriors* by setting a positive example & to promote the safety & welfare of all members.

OBJECTIVES:

1. Provide each member with the collective knowledge, experience & influence of the *Detrick Road Warriors* positively affecting motorcycling on & off the installation.
2. Improve rider skills through mentorship for new riders & continuing education for all riders.
3. Establish an effective means of communication with all members to exchange ideas & keep attuned to changes in attitudes & behaviors of installation riders.
4. Promote the positive status of motorcycle riders in the U.S. Army.
5. Promote & support safety recognition programs.

CHARTER & BY-LAWS

OF THE *Detrick Road Warriors*

6. Introduce new riders to the *Detrick Road Warriors* & familiarize them with the goals & objectives of the *Detrick Road Warriors*.
7. Promote social gatherings upon the base as well as with local community leaders.
8. Plan for & promote the use of designated driver & other effective DUI prevention programs with all *Detrick Road Warriors* sponsored, organized or attended events where alcoholic beverages will be consumed.
9. Provide a forum wherein any policy, program, or problem of interest to the members in general, along with unit leadership in particular, may be discussed freely.
10. Assist in maintaining a high state of group moral & esprit de corps, while encouraging the highest standards of safety, bearing & behavior.
11. Improve the morale & welfare of the *Detrick Road Warriors* members & their family members.
12. Invite guest speakers to talk about topics of interest to the members, with emphasis on safety, rider skills, community & family enhancement.

ARTICLE III

Qualification of Members & Fees

SECTION A: Membership in the *Detrick Road Warriors* shall be strictly voluntary & without regard to race, color, religion, sex, national origin, age, or handicap. Membership will not be granted to any prospect or member of a known or previously unknown outlaw motorcycle club. Active members must have a motorcycle endorsement on their license & maintain insurance as required by law. All active duty military members & civilian employees (as required by DoD & service instructions) will have a Motorcycle Safety Foundation (MSF) RiderCourseSM completion card. All members must be aware that they are jointly & severally liable for the obligations of the *Detrick Road Warriors*. Membership shall consist of five categories as defined below:

1. **Active Member:** Any individual, spouse or dependant of a federal employee, military or civilian working on **Fort Detrick, MD**. To remain active fees must be paid to date. An active member is authorized to vote upon & discuss all matters in which the member has interests.
2. **Associate Member:** Any individual who is not a federal employee, military, military dependant or civilian working on Fort Detrick, MD; rides as a passenger with an active member & pays fees. An associate member is authorized to vote upon & discuss all matters in which the member has interests. An active member must sponsor an associate member. No associate member can be someone eligible to become an Active Member.
3. **New Rider Member:** Any new member who has less than 1 year riding experience upon applying for active membership or is intending to purchase a motorcycle in

CHARTER & BY-LAWS

OF THE *Detrick Road Warriors*

conjunction with joining the *Detrick Road Warriors*. A mentor must be selected from the general membership to observe & advise the new rider for a period of six months. The mentor is selected by and agreed upon decision of the Director, Assistant Director & Secretary. After completion of the six month period, with mentor concurrence, the individual becomes an active member. If the mentor feels the members has not lived up to the principles or rules of the club a majority vote at a membership meeting is necessary for the individual to remain a member of the club. New Rider Members pay no dues for the first 6-months & have full voting privileges.

4. **Honorary Member:** May be extended to any adult person with a simple majority vote of the active members present at any membership meeting, except as mentioned below. Such membership shall be restricted to individuals who have taken positive actions that support the *Detrick Road Warriors*' principles, purposes & objectives. Said members are not authorized to vote.
5. **Inactive Member:** Any individual mentioned above, whose fees are 90 days delinquent. An inactive member is not authorized to vote nor make any motions. However, an inactive member may present information that may be critical to the *Detrick Road Warriors* during debates if approved by the Director. Individuals will be issued a 30-day delinquency notice prior to being placed on the inactive member roster.

SECTION B: Active participation & support of projects, activities & functions of the *Detrick Road Warriors* are encouraged & are the responsibility of every member.

SECTION C: Membership may be denied or withdrawn from active, honorary, or inactive members under the conditions prescribed by the officers of the *Detrick Road Warriors* in accordance with Article III, sections A & D, of this charter & Article I of the by-laws (See Road Captains). Membership may terminate at the written request of the member.

SECTION D: Any member convicted of a DUI will be dismissed from membership in the *Detrick Road Warriors* & shall forfeit all fees paid to date. Dismissal of membership will be based upon actual loss of installation privileges as deemed appropriate by command authorities, based on legal authority.

DUES

1. Active Member: \$20.00 annually
2. Associate Member: \$25.00 annually
3. New Rider Member: No fee for first 6-Months then an Active Member
4. Honorary Member: No annual fee

Membership dues are due by the 15th of May of each year. Dues are to be reduced to \$10.00 for new Active Members and \$15.00 for new Associate Members who join before the 15th of February or after the 15th of August.

CHARTER & BY-LAWS OF THE *Detrick Road Warriors*

BY-LAWS

The following By-Laws are set forth for the normal operation & administration of the *Detrick Road Warriors* & will be directed on & a guide for, the *Detrick Road Warriors* officers & members.

ARTICLE I Officers, Duties & Elections

SECTION A: (Elected Officers) The following *Detrick Road Warriors* officers will be elected in accordance with the charter of the *Detrick Road Warriors*, to serve a period of one year from *15 July – 14 July*. The positions of Director & Treasurer must be held by an active duty member or DoD civilian employee to maintain continuity with the installation's leadership & assure direct association with the installation's workforce. There are no restrictions for other elected officers.

1. Director
2. Assistant Director
3. Secretary
4. Treasurer
5. Road Captains (Certified)

The *Detrick Road Warriors* officers' election, removal, powers & responsibilities shall be governed according to the rules contained in parliamentary procedures except when it is inconsistent with this charter & associated by-laws.

SECTION B: (Duties of Officers)

DIRECTOR

The duties are as follow:

1. Manage the *Detrick Road Warriors* according to its Charter, By-laws & parliamentary procedures.
2. Preside at all membership & special meetings.
3. Set dates for membership, special & executive committee meetings.
4. Appoint committee members on a voluntary basis, except Nominating Committee.
5. Appoint members to fill elected officer positions if there are three months or less remaining on present term when the elected officer is unable to complete the current term. A special meeting will be scheduled for a temporary election for the vacant position when more than three months are remaining on their term.
6. Appoint points of contact (POCs).
7. Act as *Detrick Road Warriors* spokesperson.
8. Chair Executive Committee.
9. Authorize expenditures, not to exceed *\$200 or 50% of balance if below \$250*, per purchase, between scheduled meetings of the membership, with concurrence of the Treasurer. Expenditures of greater cost must be voted on with a majority vote in favor of the purchase.
10. Establish Special committees & appoint committee chairpersons as required.

CHARTER & BY-LAWS

OF THE *Detrick Road Warriors*

11. Distribute a tentative agenda for the next membership meeting.
12. Appoint officers to the following non-elected positions as he/she sees fit.
 - a. MENTOR(S)
 - (1) Will observe & assist New Rider Members
 - (2) A mentor is defined as “a trusted counselor or guide.” Mentoring, therefore, is a relationship in which a person with greater experience & wisdom guides another person”
 - (3) The mentor will use available training & promotional resources to encourage safe responsible riding techniques & skills.
 - b. SERGEANT-AT-ARMS (Administers discipline & is responsible for recovery of *Detrick Road Warriors* property).
 - c. HISTORIAN (Maintains documentation of *Detrick Road Warriors* history).
 - d. PHOTOGRAPHER (Photographs *Detrick Road Warriors* events & members participating in/at events).

ASSISTANT DIRECTOR

The duties are as follows:

1. Assume duties of the Director in his/her absence.
2. Appoints Nominating Committee members.
3. Serve as member of Executive Committee.

SECRETARY

The duties are as follows:

1. Record the minutes of membership meetings & take attendance.
2. Distribution of minutes within 7 calendar days (via e-mail if capability exists).
3. Receive approval of previous month minutes at next regular scheduled meeting.
4. Maintain a completed file of *Detrick Road Warriors* correspondence.
5. Issue annual election ballots.
6. Chair Social Committee.
7. Serve as member of the Executive Committee.
8. Provide other administrative support required by the *Detrick Road Warriors*.
9. Attest to the authentication of documents & any other actions by the Director in the name of the *Detrick Road Warriors*.
10. Maintain a *Detrick Road Warriors* e-mail folder (if capability exists).

TREASURER

The duties are as follows:

1. Collect & receipt for membership fees.
2. Issue & accept membership applications/resignations.
3. Maintain POC roster & make available to the *Detrick Road Warriors* (via e-mail if capability exists).

CHARTER & BY-LAWS

OF THE *Detrick Road Warriors*

4. Maintain *Detrick Road Warriors* checking account(s).
5. Maintain membership roster & make available to the *Detrick Road Warriors*.
6. Read monthly financial report at each membership meeting.
7. Provide financial report to the *Detrick Road Warriors* (via e-mail if capability exists).
8. Serve as member of the Executive Committee.

ROAD CAPTAINS

Members must pass a written exam annually with a grade of 70% or better to be a Road Captain.

The duties are as follows:

1. Lead the *Detrick Road Warriors* in formation riding or parades. The Road Captains will give riding instructions to all riders prior to the start of a ride.
2. Enforce all rules of group riding.
3. Road Captains shall have the right to terminate a member's participation in a given ride or event for the *Detrick Road Warriors* safety or image. This termination must be a majority vote among four (4) Road Captains who witnessed the event(s)/occurrence(s). Upon request of a Road Captain, the Director may suspend the member pending the lodging of an official complaint. All members have the right to appeal before the members & will abide by the decision of the members--majority rules.
4. One Road Captain will always ride point & set the pace. Another Road Captain will always ride drag to assure the safety of the *Detrick Road Warriors* from behind & assist members with mechanical problems.
5. There will be a ratio of two (2) Road Captains per ten (10) motorcycles per formation.
6. Road Captains will ensure that all passengers follow the following guidelines:
 - a. Hold the operator's waist, hips or the bikes passenger strap/grips.
 - b. Keep feet on the passenger footrests at all times, including stop points; unless directed to dismount the bike.
 - c. Keep hands & feet away from hot or moving parts.
 - d. Look over the rider's shoulder in the direction of turns & curves.
 - e. Avoid leaning or turning around; make no sudden moves that might affect stability.
 - f. When crossing an obstacle, rise slightly off the seat (abrupt acceleration should be avoided).

SECTION C:

MEMBER DUTIES & LAWS

1. Members will above all, uphold the basic club principles of honor, truth, respect, support, loyalty & commitment.
2. When representing the club on & off the installation, all members will conduct themselves with the highest regard of the club principles. The club must not be

CHARTER & BY-LAWS

OF THE *Detrick Road Warriors*

tarnished by unrestrained behavior, disrespect of fellow citizens, or acts that generally reflect poorly on the clubs image & reputation.

3. Members will not endanger the Club or any member by an illegal act or acts. If a member is arrested for illegal activities they are automatically suspended from club activities & if found guilty of the offense(s) they are dismissed from the club.
4. Each member serves as a safety officer. Each member is responsible to identify & correct any condition that threatens the welfare of club members or the general public. Any willful act of unsafe riding witnessed by a fellow club member(s) could result in suspension of membership. Members may plead their case at the next meeting.
5. Activities will be conducted to encourage participation by all club members & no laws will be enacted which favor or separate members by the type of motorcycle they ride.
6. No member will ride under an impaired physical condition. Every member will always try to prevent another member from riding in an impaired condition.
7. Members will always hold the club in high regard. A member will never angrily accost, assault, or slander any other fellow club member.
8. Members will embrace & encourage an atmosphere of skill improvement, responsible riding & riding enjoyment & discourage aggressive, competitive & potentially self destructive riding behaviors.

SECTION D: (Elections, Voting & Officer Removal)

ELECTIONS

Election of *Detrick Road Warriors* officers shall be done annually during the *June* general membership meeting. The *Detrick Road Warriors* Assistant Director at the *April* membership meeting will appoint a Nominating Committee consisting of at least three members. The committee will deliver to the *May* regular membership meeting a "Candidate Affidavit of Eligibility & Solicitation of Office" proposal. Members seeking to serve as officers of the *Detrick Road Warriors* will have until the *April* regular membership meeting to return to the Nomination Committee a completed affidavit. The committee will submit a slate of candidates & accept nominations from the floor at the *April* membership meeting. Floor nominations will not be accepted unless the candidate is present & verbally accepts, or has provided an affidavit to the Nomination Committee. Nominees must have enough retainability to complete the term for which they are being nominated. If a member of the Nominating Committee becomes a candidate, that member shall be removed from the committee & a new member shall be appointed.

CHARTER & BY-LAWS OF THE *Detrick Road Warriors*

VOTING

Voting for the election of officers will be by secret ballot. Voting on all other *Detrick Road Warriors* business will be by a show of hands with the majority ruling, or as stated below. Ballots for the annual election will be provided to all members in good standing. Any member with outstanding dues may obtain a ballot prior to the election by paying their outstanding dues. For those active members unable to attend the *April* general membership meeting, absentee ballots may be obtained from the *Detrick Road Warriors* secretary. Members of the nominating committee will tabulate ballots. The candidate for each position with the most votes wins.

OFFICER REMOVAL

Detrick Road Warriors officers may be removed from office for cause with due process, as necessary, by request of the two-thirds of the active membership in the form of a signed petition.

ARTICLE II

Meetings of the *Detrick Road Warriors*

SECTION A: (General Membership Meeting) Shall be held once a year, in *May*, for the purpose of electing new officers, disseminating other business. To convene a general membership meeting, a quorum of one-fourth (1/4) or more of the active membership is necessary. Motions/solutions & revisions/amendments will carry a simple majority of positive votes except when the issue involves a request for complete written financial reports. In this exceptional case, a two-thirds (2/3) majority of positive votes is required.

SECTION B: (Regular Membership Meeting) Shall be held *monthly, on the second Thursday* as so stated in the by-laws for the purpose of conducting business that may be brought before the *Detrick Road Warriors*, listening to guest speakers, inviting new riders to join, etc. To convene a regular membership meeting, a quorum of **20** percent or more of the active membership is necessary. All members are required to attend a minimum of (6) six monthly meetings and (2) two club sponsored events annually. Motions/resolutions & revisions/amendments will carry a simple majority of positive votes except when the issue involves a request for complete written financial reports. In this exceptional case, a two-thirds (2/3) majority of positive votes is required.

ARTICLE III

Revisions, Adoptions, Amendments & Review

SECTION A: (Revisions/Adoptions) The adoption & or revision of this charter & associated by-laws require the approval of a majority of positive votes of the active members present at any meeting, provided a two-week oral or written notice is given the *Detrick Road Warriors*. Any revision to this charter & associated by-laws will not conflict with any installation or higher headquarters directives. This charter & associated by-laws will not take effect until reviewed by the first acting & or subsequent elected positions of the Director, Assistant Director, Secretary & Treasurer.

