Figure 3–2. Example of a completed DA Form 2397, Part I, Statement of Reviewing Officials

1. INITIAL REVIEW (Include Name, Rank, Title and Organization. Use additional sheet if required)

Comment 1:

1. Concur with the findings and recommendations of the accident investigation board.

2. Actions specified in recommendations pertaining to this level of command were implemented.

RICHARD F. FOREMAN, LTC, AV, Commanding, 1-3 Calvary Regt

Comment 2: Concur with the findings and recommendations of the accident investigation board.

JAMES T. SUPERVISOR, COL, AV, Commanding, 3rd Avn Bde

(See continuation sheet)

DIGITAL SIGNATURE 123456789

2. ARMY HEADQUARTERS REVIEWING AUTHORITY COMMENTS

Concur with the findings and recommendations of the accident investigation board and comments of the initial reviewing officials. The command has no further recommendations.

BRIAN D. DIRECTOR, GEN, Commanding, FORSCOM

DIGITAL SIGNATURE 123456789

3. DEPARTMENT OF ARMY REVIEW (USACRC)

Findings and recommendations of the accident investigation board are considered correct and appropriate. DA level recommendations have been forwarded to the appropriate agency for action. Facts and circumstances pertaining to this accident were published in the Sep 07 Vol 9 issue of KNOWLEDGE magazine. The report data is approved for inclusion into the USACRC database.

HENRY P. PRESERVER, LTC, AV, XO, USACRC

4. CASE NO.

<table>
<thead>
<tr>
<th>a. Date (YYYYMMDD)</th>
<th>b. Time</th>
<th>c. Act Serial No.</th>
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<td>20131106</td>
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DA FORM 2397, FEB 2009

PREVIOUS EDITION IS OBSOLETE.

APD PE v1.00E5
3–3. DA Form 2397, Part I, Statement of Reviewing Officials

DA Form 2397 (see fig 3–2) will be submitted with the copy of the technical report forwarded through channels to the USACRC. If additional space is required, use letter-size paper for continuation sheets.

a. Also see paragraph 3–3.

b. Complete instructions as follows:

(1) Block 1. The initial reviewing official(s) will indicate the official’s organization as follows:

(a) State concurrence or nonconcurrence with the findings and recommendations. Any nonconcurrence will be fully explained.

(b) Report actions taken as well as recommendations for additional action by higher headquarters or other Army commands. Attach, as enclosures to this form, copies of correspondence, forms, and other data requiring additional action.

(c) Identify those area(s) recommended for improvement by the investigating board that are beyond the resources available to the command.

(d) Authenticate comments with signature, appropriate signature block, organization, and date at the close of each reviewing official’s remarks.

(e) Higher command reviewing official(s) will indicate the official’s organization and enter the same information as (a) through (d), (above), as comment number 2 and 3.

(2) Block 2. Army Headquarters reviewing authority. Army Headquarters commanders or their designated representatives will provide written concurrence or nonconcurrence for each finding and recommendation made by the accident investigation board.

(a) Indicate reasons for nonconcurrence. Also, include any additional recommended actions.

(b) The reviewing authority will make note of those areas recommended for improvement by the accident investigation board or subordinate reviewing officials on which action can or will be completed. If corrective action is beyond the purview or capability of the Army Headquarters reviewing authority, this will be stated.

(c) Authenticate comments with signature, appropriate signature block, and organization at the close of remarks.

(3) Block 3. This block is reserved for USACRC use and will be completed by the USACRC to show coordination/follow-up taken in response to recommendations requiring DA-level action.

(4) Block 4. Enter the case number as shown in table 3–6.